

WABASH **COLLEGE**

MEMORANDUM

July 18, 2018

To: Faculty and Staff
From: President's Office
Re: Office Hours and Holidays for 2018-2019

Wabash College offices will be open from 8:00 a.m. to noon and 1:00 p.m. to 4:30 p.m. Monday through Friday. Offices will be closed in 2018-19 for the following holidays:

Independence Day

Offices closed on Wednesday, July 4, 2018

Labor Day

Some offices are open Monday, September 3, 2018

Since classes are in session, offices that work directly with students will be staffed and open on this date.

Thanksgiving

Offices closed Thursday, November 22 and Friday, November 23, 2018

Winter Break

Offices closed Monday, December 24, 2018 through Tuesday, January 1, 2019

Memorial Day

Offices closed Monday, May 27, 2019

Independence Day

Offices closed Thursday, July 4, 2019